



MEMBER POSITION TITLE: Lifestyle Medicine Patient Coordinator

HOST SITE: ThedaCare Lifestyle Medicine: 1602 North Meade St. Appleton, WI 54911

OVERVIEW: To enhance prevention efforts by incorporating lifestyle medicine education with treatment and care.

DESCRIPTION OF DUTIES:

- Learn the established curriculum for the Lifestyle Intervention Program and demonstrate understanding of lesson plans.
- Develop new curricula for ThedaCare Lifestyle Medicine programs that focus on lifestyle change to improve the service delivery and increase program capacity. New curriculum to include current tenets of movement, culinary skills, nutrition education and mindfulness.
- Work with supervisors to develop screening tool to identify appropriate population for referrals to lifestyle medicine programs.
- Will assist in collection of program and patient baseline data, patient follow up metrics, and lifestyle health education curriculum, and patient attendance logs.
- Will assist with data compilation, analysis and presentation of results.
- Will assist with the navigation and support of patients through completion the program.
- Will touch base weekly with patients who would need additional support or education related to lifestyle changes.
- Gather and capture patient success stories and testimonials for future marketing and end of project demo.
- Assist in the development of promotional material for clinic and physicians to utilize.
- Take responsibility for leading one or more of the nutrition education and movement components of the Lifestyle Medicine Program.
- Present curriculum and program accurately, professionally and respectfully to patients.
- Work with staff where/when appropriate regarding additional support for patients.

QUALIFICATIONS:

- Passion for health and wellness initiatives
- Bachelor's degree in: Community Health, Health Promotion and Wellness, Health Science or related background and experience
- Previous experience with Microsoft Office Suite- Word, Outlook, Excel, PowerPoint
- Ability to organize and understand data
- Excellent communication skills – verbal, written, presentation; ability to communicate across hierarchy levels of large organization
- Ability to work independently with strong organizational skills
- Must be able to work some evenings
- Be 18 years or older at the beginning of their service
- U.S Citizen, U.S National, or Lawful permanent resident alien of the U.S

TRAINING: ThedaCare will offer an additional 1-2 days of orientation. WOTFV AmeriCorps Program will offer additional opportunities for professional development including conflict resolution, citizenship, and volunteer management trainings.



OTHER INFORMATION:

- **Member Term of Service:**
 - WOTFV AmeriCorps Program year of service runs from September 4th, 2018-August 15th, 2019.
- **Time requirements**
 - Half-time members will serve 930 hours during the year, averaging 18.5 hours/week.
- **Benefits**
 - Members will receive a living allowance while serving, which is paid on the 15th and last day of each month. Half-time members will receive a gross living allowance of: \$286.08 per pay period.
 - Segal Education Award upon successful completion of hourly requirement described in Time Requirements: \$2,960.00 for half-time members.
 - Forbearance on qualified student loans while serving and interest accrual payments.
 - Member will gain knowledge in Lifestyle Medicine from ThedaCare experts.
 - Member will gain experience in developing and delivering educational presentations.