



MEMBER POSITION TITLE: Hydroponic School Farm Support and Food Educator

HOST SITE: Menasha Joint School District. Clovis Grove Elementary School, 974 Ninth Street Menasha, WI 54952

OVERVIEW: Assist in the management and execution of all things related to the hydroponic farm, including growing new items and documenting data of successes and failures. Develop and implement strategies and activities for outreach to students, staff and community members to increase awareness of the locally grown products produced in the farm. Work collaboratively with the food service program to integrate usage of farm products into menu cycles at all levels.

DESCRIPTION OF DUTIES:

- Establish relationships with building food service personnel, school nurses, faculty and principals that will lead to opportunities to do cafeteria, classroom and district healthy living presentations and demonstrations
- Build schedule of health related events throughout the district, reaching all grade levels each month
- Working closely with district Wellness Coordinator, develop, market and execute a staff attended Healthy Make N' Take event several times throughout the year
- Collaborate with hydroponic farm personnel to establish types of crops to be grown
- Assist with the seed starting, seedling planting, crop harvesting and timely distribution of harvested products to school for use in feeding programs
- Build capacity by nurturing relationships at outreach events
- Assist in development of programming related to increasing awareness of hydroponic farm
- Work with director to establish a list of volunteers to be utilized for tastings and demonstrations across the district
- Develop and maintain a shared calendar of events that volunteers can access and use to become involved in the healthy lifestyle outreach activities
- Collect and record all necessary data related to hydroponic farm production
- Collect feedback for each event, demonstration and presentation conducted with students, staff and community members
- Meet regularly with the Director of Dining Services to discuss feedback and plans for continual improvements

QUALIFICATIONS:

- Experience in education is desirable, but not necessary
- High interest and/or knowledge of farming or hydroponic farming desirable
- Able to organize, lead and instruct all types of people
- Self-motivated, hard worker, able to meet goals independently
- Proficient in Windows 10, Word, Excel
- Strong oral and written communication skills
- Enjoys being around children and has a friendly demeanor
- Excellent time management skills
- Passion for health and wellness initiatives



- Associates or Bachelor's degree in: Community Health, Health Promotion and Wellness, Health Science or related background and experience
- Be 18 years or older at the beginning of their service
- U.S Citizen, U.S National, or Lawful permanent resident alien of the U.S
- Provide information and complete, and pass a criminal history check (see note at the end of the application).

TRAINING:

- Opportunity to attend School Nutrition Association events throughout the year
- Collaborative work with numerous school districts across the Fox Valley
- Complete orientation to school district and food service program
- Training on food service programming and promotions
- National School Lunch and Breakfast program guideline training
- WOTFV AmeriCorps Program will offer addition opportunities for professional development including conflict resolution, citizenship, and volunteer management trainings.

OTHER INFORMATION:

- **Member Term of Service:**
 - WOTFV AmeriCorps Program year of service runs from September 3rd, 2019-August 31st, 2020.
- **Time requirements**
 - Half-time members will serve 900 hours during the year, averaging 17.5 hours/week.
- **Benefits**
 - Members will receive a living allowance while serving, which is paid on the 15th and last day of each month.
 - Half-time members will receive a gross living allowance of \$291.50 per pay period.
 - Segal Education Award upon successful completion of hourly requirement described in Time Requirements: \$3,047.50 for half-time members.
 - Forbearance on qualified student loans while serving and interest accrual payments.
 - Click here to continue bulleted list with other intangible benefits a member will receive at your organization.

CONTACT INFORMATION AND APPLICATION DUE DATE (if applicable):

- Amanda Ross, WOTFV AmeriCorps Program Manager: email: amanda.ross@unitedwayfoxcities.org OR mail or in-person delivery to: United Way Fox Cities, Attn: Amanda Ross, 1455 Midway Road, Menasha, WI, 54952